

**LINCOLN RECORD SOCIETY  
TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2011**



Wright Vigar Limited  
Chartered Accountants  
15 Newland  
Lincoln  
LN1 1XG

**LINCOLN RECORD SOCIETY  
'TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2011**

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**LINCOLN RECORD SOCIETY**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 JULY 2011**

The trustees present their report with the financial statements for the year ended 31 July 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and reporting by Charities" issued in March 2005.

**Reference and Administrative Details**

**Principal office**

Lincoln Cathedral Library,  
Minster Yard,  
Lincoln.  
LN2 1PX.

**Registered charity number**

513433

**Website**

[www.lincoln-record-society.org.uk](http://www.lincoln-record-society.org.uk)

**Officers**

**President**

Prof. M. C. E. Jones, MA, DPhil, DLitt \*

**Honorary General Editor**

N. H. Bennett, MA, DPhil \*

**Honorary Treasurer**

K. Hollamby, FSAScot \*

**Honorary Secretary**

P. R. Dryburgh, BA, PhD \*

**Trustees**

R. W. Ambler, BA, PhD \*

N. H. Bennett, MA, DPhil

N. Birch, BA

R. A. Carroll, BA

D. Crook, MA, PhD \*

P.R. Dryburgh, BA, PhD

I. J. Forrest, MA, MPhil, DPhil

J. P. Haseldine, MA, PhD

R. H. Healey, MPhil

K. Hollamby, FSAScot

Prof. Sir James Holt, FBA \*

Prof. C Dyer

Dr P.M. Hoskin \*

C. P. C. Johnson, BA

Prof. M. C. E. Jones, MA, DPhil, DLitt

Prof E. J. King, MA, PhD

G. A. Knight, BA, PhD

A. K. McHardy, MA, DPhil

R. J. Olney, MA, DPhil

Prof. D. M. Smith, MA, PhD

D. Stocker, MA

A. G. Walker, MA, DPhil

R. C. Wheeler, MA, DPhil

Lady Monson

\* Finance and Publications Committee

**Independent Examiner**

R. L. J. Vigar,

Wright Vigar Limited,

Chartered Accountants & Business Advisers,

15 Newland,

Lincoln. LN1 1XG.

**Brokers**

Brewin Dolphin,

Olympic House,

Doddington Road,

Lincoln.

LN6 3SE.

**Solicitors**

Andrew & Co,

St Swithin's Court,

1 Flavian Road,

Lincoln.

LN2 4GR.

**Bankers**

Lloyds TSB,

202 High Street,

Lincoln.

LN5 7AP.

**LINCOLN RECORD SOCIETY**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 JULY 2011**

**Structure, Governance and Management**

The Society was founded in 1910 by Canon Charles Wilmer Foster, and subsequently endowed by Kathleen Major, with the object of printing records and documents relating to church, parochial, manorial and family history of the county and ancient diocese of Lincoln.

Policies to enable the Society to achieve its charitable objectives are determined by its Council of trustees, which meets once or twice each year. An annual report and any changes to the governing document are put before members at the Annual General Meeting, usually held in October. The day to day running of the Society is delegated by Council to the Finance and Publications Committee and to its Officers.

Membership is open to all, on payment of the annual subscription, currently set at £18 for individuals in the UK, and £20 for institutions and overseas individuals, in return for which, members are supplied with the publications of the Society. Subscriptions are due on 1 August each year, but members may join at any time during the year and receive a full year's benefit. Most of the Society's publications deal with Lincolnshire, but some of the volumes include matter relating to the counties of Bedford, Buckingham, part of Hertford, Huntingdon, Leicester, Northampton, Oxford and Rutland, which were in former days included in the diocese of Lincoln. Members are entitled to purchase back volumes at a discount.

The governing document is reproduced here.

**The Rules of the Society are:**

1. The Society shall be called the LINCOLN RECORD SOCIETY (hereinafter referred to as the Society).
2. The object of the Society shall be the advancement of public education in the history of the ancient diocese of Lincoln and the county of Lincolnshire especially by the transcription, editing and publication of original historical documents. The word 'Diocese' in this clause shall include any counties which have at any time formed part of the Diocese of Lincoln.
3. Membership of the Society shall be constituted by the payment of the annual subscription, or, in the case of life members, of the composition.
4. The annual subscription shall be determined from time to time by the trustees and shall be payable on the first day of August in every year. A composition of an amount twenty times that of the annual subscription shall constitute life membership from the date of composition.

**LINCOLN RECORD SOCIETY**  
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**FOR THE YEAR ENDED 31 JULY 2011**

5. The management of the affairs of the Society shall be vested in a Council consisting of the president, secretary, general editor, treasurer and a number of at least seven and not exceeding twenty other members of the Society to be elected at the annual general meeting. Vacancies occurring between annual general meetings may be filled by the Council. Three shall form a quorum.
6. Each member shall be entitled to one copy of every work published by the Society in respect of his year of membership. No person shall receive any such volume until his subscription for the year in respect of which the volume is published has been paid. Provided that any member may be supplied with any of the publications on such terms as the Council may from time to time determine.
7. Persons who are not members of the Society may be supplied with the publications of the Society on such terms as the Council may determine.
8. The funds of the Society, including the vouchers or securities for any investments, shall be kept at a Bank to be selected by the Council in the name of the Society. Such investments shall only be dealt with by an authority signed by the Secretary and such other person or persons as the Council may from time to time appoint.
9. The accounts of the receipts and expenditure of the Society, and of its assets and liabilities, up to the 31st July in each year, shall be scrutinised in accordance with relevant legislation for the time being by an appropriate person or body to be appointed by the Society.
10. An annual general meeting of the members shall be held in the Autumn, to receive a report upon the work of the Society and the General Editor's report, to receive the Treasurer's financial statement and to elect an appropriate scrutineer in accordance with Rule 9, to elect officers and a council for the ensuing year, and to transact the general business of the Society.
11. The Council may require the accuracy of any transcript, calendar or translation to be tested on their behalf before it is printed.
12. The editor of a volume shall be entitled to receive five copies of the work.
13. The Secretary shall keep a minute book wherein shall be entered a record of the transactions as well at meetings of the Council as at general meetings of the Society.
14. The rules shall only be amended at a General Meeting called for that purpose giving at least 21 days notice of the proposed amendment. No amendment shall be made to the constitution that would cause the Society to cease to be a Charity at Law. Any alteration to the constitution must receive the assent of not less than two-thirds of those present and voting. Any amendment to Clause 2 or Clause 15 or this Clause shall require the prior approval of the Charity Commissioners for England and Wales.

**LINCOLN RECORD SOCIETY**  
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15. The Society may be dissolved by a resolution passed by a two-thirds majority of those present and voting at a General Meeting. In the event of dissolution, any property remaining after the satisfaction of all debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of this Society as the Charity Commissioners or other authority having charitable jurisdiction may determine.

**Trustees** The Council members constitute trustees of the charity for the purposes of charity legislation, having due regard to the qualifications, reputation and relevant abilities of candidates. Explanation of the legal duties and responsibilities of trustees is given by the Secretary to new trustees, and all trustees are advised of any changes in relevant legislation and recommended best practice.

**Risks** are identified, determined, evaluated and managed by regular review of operating conditions, and by the maintenance of a risk register, which is reviewed at least annually by the Finance and Publications Committee. The major risks to which the Society is exposed relate to market conditions surrounding its investment portfolio, and data loss relating to its financial and administrative records. In the trustees' opinion, reasonable steps have been taken to reduce exposure to these risks.

### **Objectives and Activities**

The Society's objects are noted above.

**Activities** are established by the trustees to meet and accord with the Society's charitable objectives. In addition to the publication of historical documents relating to the diocese and ancient county of Lincolnshire, the Society also makes grants for research and other purposes which, in the opinion of the trustees, will further the Society's objectives. The Society also organises events for its members and the general public which help to achieve its objectives.

**Public Benefit:** The Trustees having regard to the guidance issued by the Charity Commission in deciding what activities the Society should undertake, the Society makes its volumes freely available to the general public by appointment with Lincoln Cathedral Library where two sets of its publications are held. The Society's volumes are also stocked by many public libraries and archives, and are available for sale to non-members on payment of the cover price in force for the time being. The Society's website is available to all internet users, and contains information about its work, publications, grant-making programme, linked organisations, and events open to the general public.

**Volunteers:** the Society's trustees are all volunteers, and it has not yet needed any other volunteers who are not trustees. It is estimated that the trustees contribute some 1000 – 1500 hours per annum of their time to the running of the Society. The equivalent financial benefit of these hours of professional time may be in the region of £100,000 per annum.

**LINCOLN RECORD SOCIETY**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 JULY 2011**

**Achievements and Performance**

**Membership:** This year the Society welcomes 14 new members and notes the resignation of 11 members. Four of the resignations are from institutions who have been members from as early as 1917. This is a growing trend which reflects changes in library policies now that they rely much more on digital information. We are sorry to report the death of Dr. Joyce Skinner who joined the society in 1970. At the end of the year the Society had 406 members compared with 404 at the end of last year.

New members:

Michael Begley, Kings Lynn, Norfolk  
Sean Cresswell, Lincoln  
Nicholas Day, Immingham, NE Lincolnshire  
Abigail Dodd, Boston, Lincolnshire  
Dan Ellin, Ingham, Lincolnshire  
Mrs. A. Greig, Dowsby, Lincolnshire  
Paul Hezzell-Moody, Louth, Lincolnshire  
Joseph Jefferson, North Kelsey, Lincolnshire  
David Mainwaring, Morton, Bourne, Lincolnshire  
Diane Ranyard, Legsby, Lincolnshire  
Paul Stebbing, Scunthorpe, North Lincolnshire  
Cheryl Steele, Stickford, Lincolnshire  
Anne Thompson, North Ferriby, East Yorkshire  
Roger Whyman, Immingham, NE Lincolnshire

**Publications:** *Wonderful to Behold: A Centenary History of the Lincoln Record Society 1910-2010* was published in October 2010. Written by Nicholas Bennett, it draws on the rich resources of the Society's archive, including letters and papers of Canon C. W. Foster, Sir Frank Stenton, Alexander Hamilton Thompson, Kathleen Major and Sir Francis Hill, to provide a fascinating record of the foundation, growth and development of the LRS over the past hundred years. Two appendices provide details of all the members of the Society during that period and a catalogue of its publications. The volume was issued to members in an attractive slipcase together with a reprint of Volume 1, *Lincolnshire Church Notes made by Gervase Holles*. The next volume to appear will be *The Registers of Henry Burghersh 1320-1342: III*. This will be issued to members during October 2011; it will comprise the first section of Burghersh's extensive memoranda register. Other volumes in preparation include *The Justice Books of Thomas Dixon of Riby 1788-1798* (Brian Davey); *Properties and Property Owners in Medieval Stamford* (Alan Rogers); *The Pelham Survey 1585-1587* (Rod Ambler); *Memoranda of Bishop John Buckingham* (Alison McHardy); *The Goxhill Leiger* (Nicholas Bennett); *The Correspondence of Maurice Johnson and William Stukeley* (Diana and Michael Honeybone), and *Petitions from Lincolnshire c.1270-1509* (Gwilym Dodd and Alison McHardy). A number of new proposals are under consideration. The publication schedule of the Society is dependent upon the commitments of editors and it is not possible therefore to give definite dates for the publication of volumes in active preparation.

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 JULY 2011**

**Centenary Activities:** In 2010 the Lincoln Record Society celebrated its Centenary. Several special events were held to mark this anniversary. The culmination came at the Centenary AGM, held in October 2010 during this financial year, where David Hey, Emeritus Professor of Local and Family History at the University of Sheffield, presented a lecture entitled "Approaches to local history: Lincolnshire, records and a wider world". The AGM also celebrated the launch of Volume 100 and the complementary facsimile edition of Volume I (*Lincolnshire Church Notes made by Gervase Holles, 1634-1642*).

**Other Activities:** The Society continued its commitment to support the Lincoln Book Festival, sponsoring the History Day in May 2011. This was another successful event, with an impressive list of speakers, including Sue Allan, Dr Nick Barratt, Margaret Dickinson, Peter Parker and David Wiseman. Nicholas Bennett, General Editor of the Society, presented a lecture entitled "'That ye may tell them that come after': the writing of books about Lincoln Cathedral." The Society also sponsored an important academic conference at Lincoln University entitled *Women in British Politics 1890-2000* in celebration of Caroline Eliza Dearcourt Martyn who was born in Lincoln in 1867.

**Grants:** Council approved again this year a budget of £10,000 for grants. The Sir Joseph Banks Society was awarded £3,000 to support their publication *Sir Joseph Banks – Rooted in Lincolnshire*. £400 was granted to the School of Humanities at Lincoln University for their conference *Women in British Politics 1890-2000*. Close relations with the Survey of Lincoln were maintained with a grant of £2,000 towards the cost of the next book in their Lincoln series *Lincoln's South-Eastern Suburbs*. £500 was granted to the Universities of Lincoln and Nottingham's conference *New Perspectives on Medieval Lincoln*. £1,250 was granted to Dr. Paul Cockerham for his forthcoming publication *The Church of St. Botolph, Boston and its Medieval Monuments*. This is being published by Archaeopress, Oxford. We continued to support the Lincoln Book Festival with a grant of £2,500. Prizes of £100 each were made to two students at the University of Lincoln and one at Bishop Grosseteste University College. As reported last year we paid £17,575 to Lincoln Cathedral for the second year of the three year contract for the services of the General Editor for three days a week. As this was committed last year it does not appear in the income and expenditure account.

**Legacies:** There are no new legacies this year

**Financial Review:** Income was significantly lower than last year. There were no legacies. Although membership numbers have held at last year's level, not all members have paid their subscriptions, and we are actively chasing the outstanding sums. Last year's book sales included special promotions of Vol. 98 *Building a Railway* and Vol. 99 *Correspondence of the Spalding Gentlemen's Society* but this year we reverted to one book per year. Consequently sales only relate to the backlist.



**LINCOLN RECORD SOCIETY**  
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**FOR THE YEAR ENDED 31 JULY 2011**

Similarly, expenditure was significantly lower this year. Book production costs are for the centenary double volume which had a higher than usual shipping cost. Because of accounting rules the contribution to Lincoln Cathedral for three years was included in the 2009-2010 accounts. This year only the grants approved during the year are included. These are listed in Note 3 to the accounts. Under Other Activities we continued our support of the Lincoln Book Festival and sponsored a research conference at the University of Lincoln.

Our investment portfolio grew by £5,274 and we had an income from it of £1,289. The result for the year is generally in accordance with our budget and five year plan approved by Council in October 2010.

Surplus funds are invested in the Charities Official Investment Fund which is managed by the CCLA. Regular monitoring and review of investments is undertaken by the Finance and Publications Committee. Investments are held by Brewin Dolphin in a nominee account.

**Reserves Policy:** The balance held on the Major Reserve will be held in line with a suitable price index. The remaining funds are available for application and the Trustees have instigated a grant-making programme. While we are continually making grants, the Trustees will retain general reserves adequate to fund the average costs of one publication and a certain level of grants to assure the future of the Society, and a five-year plan has been designed with this aim in mind.

**Plans for the future:** Good progress has been made on the project to digitise all of our volumes. We plan to demonstrate the results at the AGM. To comply with copyright requirements it will take some months to put all of the text based volumes on-line. The balance of £13,453 due to LCM Digital media will be paid in 2011/2012 financial year. To support this project we have commissioned Design By Distraction to develop a new website which will be launched at the 2011 AGM. The cost is £3,684.

**ON BEHALF OF THE BOARD**

.....  
Chair of Trustees

Date.....

**LINCOLN RECORD SOCIETY  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 JULY 2011**

I report on the accounts of the Trust for the year ended 31 July 2011 which are set out on pages 8 to 12

**Respective responsibilities of Trustees and Examiner**

The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's statement**

In the course of my examination, no matter has come to my attention:

**1** which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 41 of the Act; and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

**2** to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**RLJ Vigar BBS FCA TEP**

Wright Vigar Limited  
Chartered Accountants & Business Advisors  
15 Newland  
Lincoln  
LN1 1XG

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**LINCOLN RECORD SOCIETY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2011**

	Notes	General Funds £	Designated Funds £	TOTAL 2011 £	TOTAL 2010 £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Legacies & Donations		-		-	94,329
Subscriptions		7,082		7,082	7,588
Investment income	2	3,188	1,349	4,537	3,985
<b>Incoming Resources from charitable activities</b>					
Book Sales		2,175		2,175	10,365
<b>TOTAL INCOMING RESOURCES</b>		<b>12,445</b>	<b>1,349</b>	<b>13,794</b>	<b>116,267</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Cost of Books Sold	3	602	-	602	606
Book Production	3	16,369	-	16,369	31,011
Support costs	3	782	-	782	1,970
Other activities	3	4,261	-	4,261	6,887
Grants made	3	7,450	-	7,450	62,853
<b>Governance costs</b>	4	<b>2,358</b>	<b>-</b>	<b>2,358</b>	<b>2,202</b>
<b>TOTAL RESOURCES EXPENDED</b>		<b>31,822</b>	<b>-</b>	<b>31,822</b>	<b>105,529</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>(19,377)</b>	<b>1,349</b>	<b>(18,028)</b>	<b>10,738</b>
<b>Other recognised gains/losses</b>					
Gains/Losses on investment assets		5,274		5,274	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(14,103)</b>	<b>1,349</b>	<b>(12,754)</b>	<b>10,738</b>
Fund balances brought forward		350,792	251,679	602,471	591,733
Fund balances carried forward		336,689	253,028	589,717	602,471

All amounts relate to continuing operations.

**LINCOLN RECORD SOCIETY  
BALANCE SHEET  
FOR THE YEAR ENDED 31 JULY 2011**

	Notes	2011 £	2010 £
<b>FIXED ASSETS</b>			
Intangible fixed assets	6	31,350	31,350
Investments : COIF Account for General Reserves	7	280,407	278,523
COIF Account for Major Reserve	7	253,028	251,679
Brewin Dolphin	7	47,847	42,573
		<u>612,632</u>	<u>604,125</u>
<b>CURRENT ASSETS</b>			
Debtors	8	2,829	10,137
Cash at bank and in hand		<u>16,009</u>	<u>49,937</u>
		18,838	60,074
<b>CREDITORS</b>			
Amounts falling due within one year	9	<u>22,922</u>	<u>24,708</u>
<b>NET CURRENT ASSETS</b>		(4,085)	35,366
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>608,547</u>	<u>639,491</u>
<b>CREDITORS</b>			
Amounts falling due after more than one year	9	<u>18,830</u>	<u>37,020</u>
<b>NET ASSETS</b>		<u>589,717</u>	<u>602,471</u>
<b>FUNDS</b>			
Designated Funds	11	253,028	251,679
General Funds	11	<u>336,689</u>	<u>350,792</u>
<b>TOTAL FUNDS</b>		<u>589,717</u>	<u>602,471</u>

Approved by the Trustees and signed on their behalf on .....

.....

Chair of Trustees

.....

Trustee

**LINCOLN RECORD SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2011**

**1 ACCOUNTING POLICIES**

The following accounting policies have been used consistently in dealing with items which are considered material to the charity's affairs.

**a Basis of accounting**

These financial statements are prepared under the historical cost convention and in accordance with the Charities Act 1993, applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" (2005).

**b Legacies**

Legacies are recognised when the sum to which the charity is entitled is known.

**c Subscriptions**

Subscriptions are recognised in the period to which they relate.

**d Investment income**

Interest on deposits is accounted for in the period when it was earned.

**e Expenditure**

Expenditure is included in the year to which it relates rather than the year in which it is paid. Expenditure includes irrecoverable VAT. Support costs are those costs incurred in running the charity's activities. Governance costs relate to strategic overall management of the charity.

**f Fixed assets and depreciation**

Fixed assets are included at cost less depreciation. There is no formal capitalisation limit. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Website	over 3 years
---------	--------------

**g Investments**

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses on revaluations and disposals throughout the year.

**h Stock of books**

Book publication costs are written off as incurred. Stock is not valued in the accounts.

**i Funds**

Designated funds have been identified by the trustees and set aside for a specific purpose as described in the notes to the accounts/trustees report.

General funds are those funds which are available to the trustees to apply for the general purpose of the charity.

**LINCOLN RECORD SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2011**

	General Funds £	Designated Funds £	TOTAL 2011 £	TOTAL 2010 £
<b>2 INVESTMENT INCOME</b>				
Bank interest on monies held by the charity	1,899	1,349	3,248	3,427
Investment income	1,289		1,289	558
	<u>3,188</u>	<u>1,349</u>	<u>4,537</u>	<u>3,985</u>
<b>3 CHARITABLE ACTIVITIES</b>				
<b>Cost of selling books</b>				
Storage charges	425		425	425
Other costs	177		177	181
	<u>602</u>	<u>-</u>	<u>602</u>	<u>606</u>
<b>Book production costs</b>				
Printing	11,905		11,905	25,705
Shipping	4,464		4,464	3,350
Promotion	-		-	1,956
	<u>16,369</u>	<u>-</u>	<u>16,369</u>	<u>31,011</u>
<b>Support costs</b>				
Computer and website	-		-	1,125
Administration	782		782	845
	<u>782</u>	<u>-</u>	<u>782</u>	<u>1,970</u>
<b>Other activities</b>				
Centenary events	520		520	4,808
Archive presentation	31		31	-
Research Conference	1,210		1,210	-
Lincoln Book Festival	2,500		2,500	2,079
	<u>4,261</u>	<u>-</u>	<u>4,261</u>	<u>6,887</u>
<b>Grants</b>				
<u>Grants to Institutions</u>				
Lincoln Cathedral Library	-		-	58,989
Sir Joseph Banks Society Book	3,000		3,000	600
Women in Politics conference	400		400	-
Survey of Lincoln Book	2,000		2,000	2,664
Medieval Lincolnshire conference	500		500	-
Church of St. Botolph Boston Book	1,250		1,250	-
<u>Grant to Individuals</u>				
University of Lincoln Student Awards	200		200	500
Bishop Grossteste Student Award	100		100	100
	<u>7,450</u>	<u>-</u>	<u>7,450</u>	<u>62,853</u>

**LINCOLN RECORD SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2011**

	<b>General Funds £</b>	<b>Designated Funds £</b>	<b>TOTAL 2011 £</b>	<b>TOTAL 2010 £</b>
<b>4 GOVERNANCE COSTS</b>				
Meetings & Board Development	1,134	-	1,134	1,076
Annual Report	625	-	625	557
Independent Examination	599	-	599	569
	<u>2,358</u>	<u>-</u>	<u>2,358</u>	<u>2,202</u>

**5 TRUSTEES' REMUNERATION**

The Trustees were not entitled to and did not receive any remuneration during the year.  
Expenses of were reimbursed to Trustees during 2011 totaling £85 (£0 - 2010).

**6 INTANGIBLE FIXED ASSETS**

	<b>£</b>	<b>TOTAL £</b>
<b>Cost</b>		
at 1 August 2010	34,369	34,369
Additions	-	-
Disposals	-	-
at 31 July 2011	<u>34,369</u>	<u>34,369</u>
<b>Depreciation</b>		
at 1 August 2010	3,019	3,019
Charge for the year	-	-
Eliminated on disposals	-	-
at 31 July 2011	<u>3,019</u>	<u>3,019</u>
<b>Net Book Value</b>		
at 31 July 2011	<u>31,350</u>	<u>31,350</u>
at 31 July 2010	<u>31,350</u>	<u>31,350</u>

The digitisation project was not completed before the year end. The Society is committed to further expenditure of £13,543 in the next financial year.

**LINCOLN RECORD SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2011**

<b>7</b>	<b>INVESTMENTS</b>	<b>Brewin Dolphin £</b>
	<b>Market Value</b>	
	at 1 August 2010	42,573
	Revaluation	5,274
		47,847
	At 31 July 2011	47,847

COIF accounts are cash deposits.

<b>8</b>	<b>DEBTORS</b>		
	Book production costs prepaid	2,769	7,352
	Book sales	60	2,785
		2,829	10,137

<b>2011</b>	<b>2010</b>
<b>£</b>	<b>£</b>

<b>9</b>	<b>CREDITORS</b>		
	<b>Amounts falling due within one year</b>		
	Accruals	678	4,135
	Grants payable	20,173	18,825
	Life memberships	1,760	1,400
	Deferred income	311	348
		22,922	24,708
	<b>Amounts falling due after more than one year</b>		
	Grants payable	18,830	37,020

**10 TRANSACTIONS WITH RELATED PARTIES**

The Society awards a grant to Lincoln Cathedral. During the year under review £17,577 was paid (2010 - £13,396). This grant secures the services of the Librarian, Dr Nicholas Bennett, as General Editor for the Lincoln Record Society

Dr Bennett is a Trustee of the Society. Neither he nor the Cathedral receives any payment for his services as Trustee. The Trustees consider that this arrangement is in the best interests of the charity and is not contrary to the Rules of the Society.

Dr Bennett is not involved in discussions or decisions concerning the grant to Lincoln Cathedral. No other Trustees, or associated organisations, are in receipt of a grant from the Charity.



**LINCOLN RECORD SOCIETY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2011**

**11 FUNDS**

**Major Reserve**

The nature of the Designated Reserve is discussed in the 'Trustees' Report.  
Movements on the Major Reserve in the year are shown in the Statement of Financial Activities.

At the year end, the assets of the Major Reserve were held within the COIF Account Investment.

## LIST OF PUBLICATIONS

1. Lincolnshire Church Notes, made by Gervase Holles, 1634-1642 (facsimile edition) - £25.
2. Lincoln Episcopal Records, *temp.* Bishop Cooper, 1571-1584 (o/p).
3. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209-1235, Volume I (o/p).
4. Speculum of the Diocese of Lincoln, 1705-1723: Archdeaconries of Lincoln and Stow (o/p).
5. Abstracts of Lincoln Wills, Volume I (1271-1526) (o/p).
6. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209-1235, Volume II (o/p).
7. Visitations of Religious Houses in the Diocese of Lincoln, Volume I (1420-1436) (o/p).
8. Heraldic Visitation of the County of Lincoln, 1666 (o/p).
9. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209-1235, Volume III (o/p).
10. Abstracts of Lincoln Wills, Volume II (1505-1530) (o/p).
11. The Rolls of Robert Grosseteste and Henry Lexington, Bishops of Lincoln, 1235-1259 (o/p).
12. Chapter Acts of Lincoln Cathedral, Volume I (1520-1536) (o/p).
13. Chapter Acts of Lincoln Cathedral, Volume II (1536-1547) (o/p).
14. Visitations of Religious Houses in the Diocese of Lincoln, Volume II (1436-1449) (o/p).
15. Chapter Acts of Lincoln Cathedral, Volume III (1547-1559) (o/p).
16. Calendars of Administrations in the Consistory Court of Lincoln, 1540-1659 (o/p).
17. Final Concords of the County of Lincoln, *temp.* Henry II-Henry III (o/p).
18. Transcripts of Charters relating to Gilbertine Houses (o/p).
19. The Lincolnshire Domesday and the Lindsey Survey - £25. \*
20. The Rolls of Richard Gravesend, Bishop of Lincoln, 1258-1279 (o/p).
21. Visitations of Religious Houses in the Diocese of Lincoln, Volume III (1436-1449) (o/p).
22. The Earliest Lincolnshire Assize Rolls, 1202-1209 (o/p).
23. The State of the Church in the Reigns of Elizabeth and James I, as illustrated by documents relating to the Diocese of Lincoln (o/p).
24. Abstracts of Lincoln Wills, Volume III (1530-1532) (o/p).
25. Kesteven Quarter Sessions Minutes, 1674-1695, Volume I (o/p).
26. Kesteven Quarter Sessions Minutes, 1674-1695, Volume II - £25.
27. The *Registrum Antiquissimum*, being a collection of charters of the Cathedral Church of Lincoln from the 11th to the 13th centuries, Volume I - £25. \*
28. *Registrum Antiquissimum*, Volume II - £25. \*
29. *Registrum Antiquissimum*, Volume III - £25.
30. Records of Some Sessions of the Peace in Lincolnshire, 1360-1375 - £25.
31. Lincolnshire Church Notes made by William John Monson, 1828-1840 -£25. \*
32. *Registrum Antiquissimum*, Volume IV - £25.
33. Visitations in the Diocese of Lincoln, 1517-1531, Volume I (o/p).
34. *Registrum Antiquissimum*, Volume V - £25.
35. Visitations in the Diocese of Lincoln, 1517-1531, Volume II - £25.
36. A Lincolnshire Assize Roll for 1298 - £25.
37. Visitations in the Diocese of Lincoln, 1517-1531, Volume III - £25.
38. Minute Book of the Gainsborough Monthly Meeting of the Society of Friends, Volume II (1669-1689) - £25.
39. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume I -£25.
40. Minute Book of the Gainsborough Monthly Meeting of the Society of Friends, Volume II (1689-1709) - £25.
41. *Registrum Antiquissimum*, Volume VI - £25.
42. Facsimiles of charters in *Registrum Antiquissimum* (Volumes V and VI) - £25.
43. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume I -£25.
44. Minute Book of the Gainsborough Monthly Meeting of the Society of Friends, Volume III (1709-1719) - £25.
45. Letters and Papers of the Banks Family of Revesby Abbey, 1704-1760 - £25.
46. *Registrum Antiquissimum*, Volume VII - £25.
47. Papal Decretals relating to the Diocese of Lincoln in the Twelfth Century - £25.
48. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume III - £25.
49. Some Sessions of the Peace in Lincolnshire, 1381-1396, Volume I - £25.
50. The Port Books of Boston, 1601-1640 (o/p).
51. *Registrum Antiquissimum*, Volume VIII - £25.
52. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume IV - £25.
53. The State of the Ex-Religious in the Diocese of Lincoln in the Reign of Mary, from Returns in the Exchequer (o/p).
54. The Records of the Commissioners of Sewers in the Parts of Holland, 1547-1603, Volume I - £25.
55. Tattershall Castle Building Accounts, 1434-1446 - £25.
56. Some Sessions of the Peace in Lincolnshire, 1381-1396, Volume II - £25.
- 57-8. The Register of Bishop Philip Repingdon, 1405-1419, Volumes I and II - £50.
59. Letters of the Cholmeleys at Wainfleet, 1813-1853 (o/p).

60. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume V - £25 \*.
61. An Episcopal Court Book for the Diocese of Lincoln, 1514-1520 - £25.
62. *Registrum Antiquissimum*, Volume IX - £25.
63. The Records of the Commissioners of Sewers in the Parts of Holland, 1547-1603, Volume II - £25.
64. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume VI - £25 \*.
65. Some Sessions of the Peace in the City of Lincoln, 1351-1354, and the Borough of Stamford, 1351 (o/p)
66. Letters of John Wallace of Harpswell to Madam Whichcot, 1721-1727; Correspondence of John Fardell, Deputy Registrar, 1802-1805 - £25.
67. *Registrum Antiquissimum*, Volume X - £25.
68. Facsimiles of Charters in *Registrum Antiquissimum* (Volumes VIII, IX and X) - £25.
69. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume VII - £25.
70. Letters and Papers Relating to the Trent, Ancholme and Grimsby Railway, 1860-1862 - £25. \*
71. The Records of the Commissioners of Sewers in the Parts of Holland, 1547-1603, Volume III - £25.
72. Lincolnshire Returns of the Census of Religious Worship, 1851 - £25.
73. The Minute Book of the Spalding Gentlemen's Society, 1732 - £25.
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77. Boston Assembly Minutes, 1545-1575 - £25.
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82. The Diaries of Edward Lee Hicks, Bishop of Lincoln 1910-1919 - £25.
83. Grantham During the Interregnum: The Hallbook of Grantham, 1641-1649 - £25.
84. The Printed Maps of Lincolnshire 1576-1900: a carto-bibliography. - £25. \*
85. The Medieval Lindsey Marsh: select documents. - £25.
86. Royal Writs addressed to John Buckingham, Bishop of Lincoln 1363-1398. - £25.
87. The Registers of Henry Burghersh 1320-1342, Volume I - £25.
88. The Acta of Hugh of Wells, Bishop of Lincoln 1209-1235. - £25.
89. Lincoln Wills 1532-1534. - £25.
90. The Registers of Henry Burghersh 1320-1342, Volume II - £25.
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98. Building a Railway: Bourne to Saxby - £30.
99. Correspondence of the Spalding Gentlemen's Society, 1710-1761 - £30.
100. Wonderful to Behold: A Centenary History of the Lincoln Record Society, 1910-2010 - £25.

## ORDERS

Members are given a discount of 30% on the prices shown.

The following volumes are out of print:

1 – 18, 20 – 26, 33, 50, 53, 59, 65. Volume 1 is, however, now available in a facsimile edition

Volumes 21 – 89 are available to members at £10 (where in print and excluding paperback reprints).

\* Paperback reprints: Volumes 19, 27, 28, 31, 55, 60, 64, 70 and 84 are available at £25.00

Orders and enquiries by **members** of the Society should be addressed to the Hon. Treasurer, Lincoln Record Society, c/o Lincoln Cathedral Library, Minster Yard, Lincoln LN2 1PX. Postage and packing are extra. Sales and distribution of back volumes to **non-members** are handled by Messrs Boydell and Brewer, P.O. Box 9, Woodbridge, Suffolk IP12 3DF, or through their website [www.boydellandbrewer.com](http://www.boydellandbrewer.com).